

2022 DISTINGUISHED CITIZEN AWARD

Award Nomination Guidelines

The Menomonie Area Chamber & Visitor Center will recognize an individual who has made a significant and positive impact in the Menomonie Area. Individuals selected for this award will not only be honored with an award from the Menomonie Area Chamber & Visitor Center, but also a Distinguished Citizen decree from the office of the Governor.

Attributes of Distinguished Citizen nominees are broad, as contribution and impact can be measured or determined in many different ways. Attributes of nominees may include but are not limited to: community leadership, organization involvement, heroic action, humanitarian efforts, service, volunteerism, notable business success, personal or professional achievements, or recognitions brought to the Menomonie Area as a **result** of an individual's effort. Nominees for this award have proven their personal and/or professional contributions to the community through an extended period of service and/or community involvement.

Eligibility Criteria

To be eligible for the Distinguished Citizen Award, nominees:

- Are **not** required to be a Chamber Investor
- Must have impacted the Menomonie Area through their personal and/or professional efforts
- May not be a current elected official; officials no longer in office are eligible for nomination
- Are not required to be retired; retired individuals are eligible
- Need not be a resident of the immediate Menomonie Area
- Model high ethical conduct in both their personal and professional activities

Individuals are only eligible to receive this award once in a lifetime. Nominees may receive nominations year-after-year if they are not selected for an award. Nominations will remain in the selection pool for one year following the original nomination submission. Because of this, nominees who are selected are **not** notified of their nomination in an effort to ensure confidentiality.

Nominations that do not meet eligibility criteria or those without a completed nomination form inclusive of supporting narrative in each category will not be considered.

Application & Judging Process

Individuals that meet award eligibility criteria and receive a complete nomination will be considered for this award. Consideration of the top nominee will be given for most nominations and scoring from a criteria matrix set by the Menomonie Area Chamber & Visitor Center. The top nomination will be recommended by an award committee to the Chamber Board of Directors for final selection.

Nomination Process Timeline

December 1 - January 31: Nominations Accepted

February: Nominations Reviewed

March: Individuals Who Submitted a Nomination Are Notified of Acceptance or Regret

May: Recipient Honored at the Annual Meeting & Awards (By Way of Surprise)

Those who submit nominations will be asked to help coordinate attendance of the award recipient at the Annual Meeting & Awards event. Award recipient information for this category will be **NOT** be released publicly prior to the Award night. Because of this, individuals involved in the nomination process are asked to not share the nomination with nominees, to continue our tradition of maintaining the element of surprise.

2022 DISTINGUISHED CITIZEN AWARD NOMINATION

Please mail a completed form to: Menomonie Area Chamber 1125 N Broadway St Menomonie, WI 54751
or email programs@menomoniechamber.org. Forms must be received by January 31, 2023 for consideration.

Name of the individual you are nominating:

Address of nominee:

Phone number of nominee:

Name of person submitting this nomination:

Your contact phone:

Your contact email:

If selected for this award, is there another individual close to the nominee who should be notified of the award, its secrecy and could help coordinate attendance at the Annual Meeting & Awards event?

Name of individual:

Their relationship to the nominee:

Their contact phone:

Please answer each of the following questions. Only complete nominations will be considered.
The more information you offer, the stronger the nomination will be.

1. How do you know this individual?

2. Please provide a brief biography about the nominee.



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3. Describe the attributes this nominee possesses which make them a candidate for this award.

4. Please list any personal or professional honors, awards or achievements that this nominee has received.

5. What are three words or phrases that best describe this nominee?



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6. Please provide information regarding the contribution(s) this individual has made to the Menomonie Area, which support this nomination. Articles or additional information may be included in narrative below or attached to this nomination form during submission.

